



Enrollment Requirements

All students must have the following information in order to register in the Vail School District

- Immunization Records - Upon enrollment, Vail District schools require current immunization records. Pursuant to A.R.S. 15-843, a student shall not attend school unless documented proof of immunizations have been provided.
- Birth Certificate - The 1987 Legislature passed a law designated to help trace the location of any child who is reported missing. So that schools may assist in this effort, A.R.S. Sec. 15-828 requires that you, the parent or guardian of the child you are enrolling in our District provide **one** of the following documents:
 1. A certified copy of the pupil's birth certificate.
 2. Other reliable proof of the pupil's identity and age, including the pupil's baptismal certificate, an application for a Social Security number, or original school registration records **and** an affidavit explaining the inability to provide a copy of the birth certificate.
 3. A letter from the authorized representative of an agency having custody of the pupil certifying that the pupil has been placed in the custody of the agency as prescribed by law.

Birth Certificate Information must be provided no later than 30 days from the enrollment date.

- Proof of Legal Guardianship/Custody - If divorced, legal documentation of custody agreement must be provided upon enrollment. If a guardian other than a natural parent will be registering the student, a court document showing current guardianship must be provided upon enrollment.
- Residence Verification Form - A.R.S. 15-802(B) requires school districts and charter schools to obtain and maintain verifiable documentation of Arizona residency upon enrollment in an Arizona public school. Parent/Legal Guardian must provide at least two (2) forms of current verification upon enrollment. Documents presented must be in your name and legal residence.
- Withdrawal Form – If student has been enrolled in another Arizona school during the current school year, withdrawal form must be presented upon enrollment.